

CURRICULUM VITAE

Lewis Briggs

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PROFESSIONAL SUMMARY

Over 10 Years experience working in the insurance industry with particularly focus on automating and streamlining Broker, Underwriter and Reinsurer accounts. In-depth knowledge of cash collection, allocation and reporting techniques through all aspects of the market combined with working experience of insurance systems and processes.

An experienced Access, VBA and SQL Developer who has designed, developed and maintained iterative solutions allowing large cost savings whilst improving consistency and reliability. Understands development lifecycles and is proficient with all aspects of documentation from initial functional specifications through to user manuals and training.

Co-founder of ProBase Limited in October 2003. Since its inception ProBase has developed a solid client base within the financial and reinsurance industry.

TECHNICAL KNOWLEDGE

- Operating Systems
 - Microsoft Windows 97, XP, 2003 & Vista
 - Databases
 - Microsoft Access (97 - 2007)
 - SQL Server 2000, 2003 & 2005
 - Programming Languages
 - Visual Basic (VB), Visual Basic for Applications (VBA)
 - SQL, Transact-SQL
 - XML, HTML
 - Microsoft Windows Applications (97 - 2007)
 - Excel
 - Word
 - Outlook
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TECHNICAL SKILLS

- Strong technical design and development skills
 - A clear understanding of problems and business needs
 - Self starter prepared to take the initiative
 - Excellent analytical ability, judgment, consultative and communication skills
 - Adapts well to unforeseen changes in project plans and target dates
 - Excellent rapport with business partners
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CAREER EXPERIENCE

ProBase Limited, **Director of Business Development**, October 2004 – Present

- Established and maintained productive relationships with over 10 clients.
- Designed, developed and implemented complete management reporting solution for major insurance company.
- Created business critical version control software for client enabling ongoing savings on all future database releases.
- Over 20 business solutions designed, documented and installed in client premises.

Equitas Management Services Limited, **Assistant Manager – Reinsurance Ledgers**, April 1996 – September 2004

- Lead team responsible for identifying, designing and developing systems to streamline departmental processes.
- Implemented systems allowing reduction of personnel from over 100 to less than 20.
- Production and maintenance of departmental budgets.
- Design, production and maintenance of Departmental and Company financial reports.